

FORM 'L'
Notice of the employee under Section 18(3)
[See Rule 20]

To

Shri
Address
.....

Your appeal dated has been posted for hearing on the day of 20
A.M/P/M at

You shall appear before the Appellate Authority on that day to prove the claim. You must be prepared to produce on that day all the witnesses on whose evidence and all the documents upon which you intend to rely in support of your case. In default of your appearance on that day, the matter will be heard and determined in your absence.

Official Seal

.....
Appellate Authority.
Date

FORM 'M'
Notice of the employer under Section 18(3)
[See Rule 32]

To

Shri
Address
.....

Shri has appealed to the Appellate Authority under sub-section (3) of section 18 of the Mizoram Shops and Establishment Act, 2010, against the orders of the termination of his services by you. A copy of his appeal petition is enclosed herewith.

The appeal has been posted for hearing on the day of 20 At A.M/P.M at you shall appear before the Appellate Authority on that day and answer the charges. You must be prepared to produce on that day all the witnesses upon whose evidence and all the documents upon which you intend to rely in support of your defence. In default of your appearance on that day the matter will be heard and determined in your absence.

Office Seal
With date

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Date Appellate Authority