

the employed person during the proceeding two calendar months, or if he has not been employed for that period, twice the wages he is likely to earn during the two subsequent calendar months.

(2) The advance may be recovered in instalments by deduction from wages spread over not more than twelve months. No instalment shall exceed one third, or where the wages for any wageperiod are not more than twenty rupees, one fourth of the wages for the wageperiod in respect of which the deduction is made.

(3) The amount of all advances sanctioned and the repayment thereof shall be entered in a register in Form - III.

18. ANNUAL RETURN:

In respect of every factory or industrial establishment in which during the calendar years, any fines have been imposed or any deductions for breach of contract or for damage or loss have been made from wages, a return shall be sent in Form - IV so as to reach the Chief Inspector of Factories or any other officer appointed by the State Government not later than the 15th of February following the end of the calendar year to which it relates.

19. COSTS:

(1) The costs which may be awarded in proceeding under the Act shall include.

- (a) the charges necessarily incurred on account of Court fees;
- (b) the charges necessarily incurred on subsistence money to witnesses; and
- (c) Advocate's fee which shall ordinarily be Rs.50/- provided that the authority or the court, as the case may be, in any proceedings, may reduce the fee to a sum of Rs.25/- or increase it to a sum not exceeding Rs.150.

(2) When a party engages more Advocates than one to defend a case, he shall be allowed one set of costs only.

20. The Authority or the Court as the case may be, may fix fees on the payment of which any person entitled to do so may obtain copies of any documents filed with the authority of the Court as the case may be;

Provided that the Authority of the Court, as the case may be, may in consideration of the poverty of the applicant, grant copies free of cost.

21. FEES:

The fee payable in respect of proceeding under the Act shall be:-

- (i) For every application to summon - One rupee in respect of each witness.
witness.
- (ii) For every other application made - One rupee.
by or on behalf of an individual
person before the Authority