

Minutes of the meeting on 'Review of newly launched Employment Exchange Portal and other related matters' held at the office chamber of the Director, Labour, Employment, Skill Development and Entrepreneurship Department Mizoram, on the 6th February, 2023 at 1:00 P.M.

List of the members present at the meeting:

1. Pi Angela Zothanpuii, Director LESDE
2. Dr. JT. Vanlalnggheta, Joint Labour Commissioner LESDE
3. Pu Lalmuanpuia Fanai, Deputy Director LESDE
4. Pu Isaac Zothanpuia, Project Manager MSeGS
5. Pi Helen Zochhingpuii Zote, Labour Officer, LESDE
6. Pu Lalbiakmuana Hauhnar, Employment Officer, LESDE
7. Pu K.L.Lalnunpuia, LDC, LESDE
8. Pu Lalsangliana Ralte, DEO, Aizawl DLEO

A meeting to review the newly launched Employment Exchange Portal and other related matters was held at the office chamber of the Director, Labour Employment Skill Development and Entrepreneurship Department Mizoram, on the 6th February 2023 at 1:00 PM. After welcoming the members attending the meeting, the Chairman invited Pi Helen Zochhingpuii Zote, Labour Officer to inform the members about the purpose of the meeting. With the permission of the Chairperson discussions were held on agenda and the following decisions were taken:

1. **EmpEx Data Migration:** The following points were discussed regarding manual data migration:
 - a) As all the manual entries were migrated in the new portal, all the data is available in the database of the EmpEx Portal. However, the live registered members are not aware of this integration. Therefore, the live registered members may be informed to update their data in the EmpEx portal for the smooth and efficient functioning of the portal without payment of additional fees latest by 31st May 2023.
 - b) Awareness regarding the above Live registered members data updation may be published through newspaper as well as Social Media platform and the video clip maybe provided by MSeGS.
 - c) Updating of data for Live registered members in the EmpEx Portal shall be free of cost and all DLEO's and Common Service Centre's may be informed.

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2. **Sponsorships:** Sponsorship will be continued manually through the District Employment Exchanges till 31st May, 2023. All the sponsorship will be done through EmpEx Portal with effect from 1st June 2023. Three Super-Admins {namely Deputy Director (Labour), Labour Officer and Employment Officer(Labour)} have been designated to look after these matters.
3. **Employers:** All the Government Departments/Employers may once again be informed about their login Credentials and in addition, they may also be requested to appoint a Nodal Officer to monitor their respective Login Page in their Departments.

Regarding the Private Employers, the Schedule of the National Employment Service Manual maybe referred and actions should be taken accordingly.

4. **Advertisement and Publicity:** The following actions may be taken regarding the advertisement and publicity notice:
 - a) Talk Show maybe conducted along with the other schemes.
 - b) Video Clip maybe created by MSeGS and this should be disseminated in various Social Media Platform.
5. **Misc:** To provide prompt and quality services to the Job Seekers, the following actions may be taken:
 - a) To Provide HELP DESK: Help Desk may be provided at the Directorate Office and all the District Offices. In this connection at the Directorate Level, service provider may be appointed and Super Admin will facilitate them.
 - b) All the ITI Principals may be informed to register the new graduates in the portal. Similarly, we can request all colleges and MZU graduates to inform their graduates along with instruction.
 - c) All the information regarding EmpEx Portal may be uploaded in the Official website of LESDE Portal and the department's Facebook page.

The meeting ended with a vote of thanks by the Chairperson.

Sd/-(ANGELA ZOTHANPUII)

Director

Labour, Employment, Skill Development & Entrepreneurship Department
Mizoram : Aizawl

Memo No.: F.20010/1/2022-DTE (LESDE)

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Dated 6th February, 2023

Copy to:-

1. The Secretary to the Govt. of Mizoram, LESDE Department for Information.
2. The Chief Informatics Officer, ICT Department for Information.
3. The Under Secretary to the Govt. of Mizoram, LESDE Department for information.
4. Project Manager, MSeGS.
5. All Members.
6. Website management team (Dte. & WB) for information & necessary actions.
7. Guard file.



Director

Labour, Employment, Skill Development &
Entrepreneurship Department
Mizoram : Aizawl