



Government of India
Ministry of Labour & Employment
Directorate General of Employment (DGE)
National Career Service Centre for SC-ST
District Employment Exchange Building
Aizawl, Mizoram – 796001

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Contact details of National Career Service Centre for SC-ST:

Head Quarters:

Director General of Employment
Directorate General of Employment (DGE)
Ministry of Labour & Employment
Government of India
Shram Shakti Bhawan
Rafi Marg, New Delhi-110001
Official Website: dge.gov.in

Regional Office:

Director of Employment
Labour, Employment, Skill Dev. & Entrepreneurship Deptt.
Government of Mizoram
Dr. C. Silvera building
Aizawl, Mizoram – 796001
Official Website: lesde.mizoram.gov.in

Field Office:

Sub Regional Employment Officer
National Career Service Centre for SC-ST
Directorate General of Employment (DGE)
Ministry of Labour & Employment
Government of India
Aizawl, Mizoram – 796001

Further details please visit our Official Website: dge.gov.in, dbtscst.ncs.gov.in & ncs.gov.in

Introduction of National Career Service Centre for SC-ST:

The Directorate General of Employment (DGE) in Ministry of Labour is the apex organization for development and coordination at National level for the programmes relating to National Employment Services. DGE is an attached office of Ministry of Labour & Employment and located at New Delhi. Employment service is operated through a countrywide network of Employment Exchanges. Development of these programmes at national level, particularly in the area concerning uniform policies, standards and procedures are the responsibility of the DGE. But, day-to-day administration and overall control of Employment Exchanges / Career Centre rest with the respective State Governments/ Union Territories Administrations. **DGE is headed by Additional Secretary (Labour & Employment) and Director General of Employment.**

NCSC for SC/STs is also one among the sub ordinate office of DGE were established in the states as model institutes to enhance the employability of SC/ST jobseekers through guidance/coaching/training. These centre function as Sub-ordinate offices of DGE in the various parts of the country. For this, State Governments/UTs are to provide rent-free suitable accommodation covering a plinth area of approximately 2500 sq. feet for each center. At present there are 25 such Centres functioning in the country one each located at Aizawl, Bangalore, Bhubaneswar, Kolkata, Delhi, Guwahati, Hissar, Hyderabad, Imphal, Jammu, Jabalpur, Jalandhar, Jowai, Jaipur, Kanpur, Kohima, Mandi, Chennai, Nagpur, Ranchi, Surat, Thiruvananthapuram, Naharlagun, Puducherry and Vishakhapatnam.

History of National Career Service Centre for SC-ST:

The Elayaperumal Committee (1969), while examining the problems of education of Scheduled Castes in the context of the progress achieved, had inter alia, recommended that the State Directors of Employment and Training should organize various training courses in Typing, Stenography, Accountancy, etc. to make the Scheduled Caste applicants more acceptable to the employers in the public & private sectors. The Committee has, further, suggested that short courses in General Knowledge, "How to appear in an interview", Confidence Building Programmes, etc. should also be arranged.

Objectives of National Career Service Centre for SC-ST:

The Objective of these centres is to enhance the employability of educated SC/ST jobseekers through Counselling / Coaching & Training. These National Career Service Centres (NCSCs) for SC/ST (erstwhile Coaching-cum-Guidance Centre for SC/STs), render Educational and Vocational Guidance to educated SC/ST job seekers and also organize Confidence Building Programme and Personality Development Programmes, Provide Vocational Guidance on Group and Individual basis, conduct mock interview sessions and disseminate information about various occupations and job opportunities available. The centres maintain close liaison with the Employment Exchange and Provide linkage with their Institutions as catalyst. The job seekers are also guided and motivated by the centres to take up Self-Employment. The State Governments/UTs are at liberty to open similar Centres in the States/UTs from their own resources depending on their requirement. However most of these Centres are located in State Capital or highly SC/ST populated cities in States/UTs.

Schemes of National Career Service Centre for SC-ST:

(i) Vocational Guidance and Career Counselling Services:

National Career Service Centres (NCSC) for SC/STs render educational and vocational guidance on groups/individual basis to educated SC/ST job seekers and also organizes Confidence Building and Personality Development Programmes, conduct mock interview sessions and disseminate information about various occupations and job opportunities available.

(ii) Practice in Typing and Shorthand: It has also been observed that during the waiting on the Live Register of the Employment Exchanges, job seekers lose their speed of typing and shorthand. A scheme of typing and shorthand has, therefore, been launched to ensure that SC/ST registrants maintain their speed while waiting on the Live Register. Out of 25 Centres, 15 Centres have been strengthened to provide training in typing and shorthand to those SC/ST job seekers who already possess skills in shorthand & typing and are registered with the Employment Exchanges for the maintenance of their speed.

(iii) Special Coaching Scheme for SC/STs: A special coaching scheme to prepare SC/ST candidates for competitive examinations/selection tests for Group "C" or equivalent posts was also being operated by DGE in Delhi under Non-Plan. This scheme is implemented by arranging coaching in General English, General Awareness and Training in Shorthand & Typing and Computer training (as the skill test for recruitment to the posts of LDC & Stenographers and being conducted only on Computer by SSC) by selected reputed private educational institutions in Delhi. So far 23 phases of the scheme have been completed upto 2016-17 under Plan. Special coaching scheme 2022-23 is in under consideration with a sitting capacity of 2300 candidates. 22289 SC/ST candidates have successfully completed coaching under this programme so far.

(iv) Computer Learning Courses through Outsourcing: As a result of scientific & technological development and industrial growth, new job opportunities have emerged and there is a need to acquire new skill to meet the demand of these newly emerged jobs. To enhance the employability of SC/ST job seekers in the well managed environment in information technology under the supervision and control of National Career Service Centre for SC/STs through reputed institution is the need of the hour.

(v) One year 'O' level Computer Training Schemes: The above Scheme was reoriented to provide computer training of "O" level for one year duration through outsourcing to DOEACC Society now National Institute of Electronics and Information Technology (NIELIT) or its accredited institutions with the four module of the training during 2009-10. So far 13 batches of the Scheme have been completed. So far, 24260 SC/ST candidates through DOEACC Society now National Institute of Electronic & Information Technology (NIELIT) have been provided training under the supervision of 21 NCSCs in Thirteen batches.

(vi) One year 'O' level Computer Hardware Maintenance Training (CHM-O level): The Computer Hardware Maintenance training Scheme in existing NCSC for SC/STs for imparting training in computer Hardware Maintenance (CHM 'O' level) to educated SC/ST job seekers through outsourcing to NIELIT accredited institutions was started w.e.f 01.08.2012 during 2012-13. The Module wise training is started w.e.f 01.08.2015 during 2015-16. So far 9500 SC/ST candidates at 21 NCSC for SC/STs have been provided training in 9th batches.

Benefits of the Scheme of National Career Service Centre for SC-ST:

The Indian economy is in the mode of globalization and liberalization. Presently, it has moved decisively to a higher growth phase. Macroeconomic fundamentals continue to inspire confidence and the investment climate is full of optimism. The employment generation strategy of the scheme is also predicated on the reduction of underemployment and the movement of surplus labour in agriculture sector to higher wage and more gainful employment in non-agricultural sector. Employment in manufacturing, construction, transport and communications is also expected to grow. This change warrants a shift in emphasis in management philosophy with the high potential for multidiscipline trained manpower.

Keeping in view, change in the world of work, there appears to be shift from unilateral to multilateral talent/trained manpower. Also cost cutting and downsizing approaches put emphasis from mono skills to multi tasks. This training with Skill Development Initiative may play a vital role in developing multi skill manpower from weaker section of society. It will also be helpful in motivating the candidates to opt for Self-Employment venture in the newly emerging field of Information Technology.

Stipend through DBT: A stipend of Rs.1000/- per month per candidates as per 80% of attendance in particular month is paid online through PFMS portal under DBT scheme besides free books & stationery of worth Rs.1000/- per candidates for the entire course.

Training Partners of National Career Service Centre for SC-ST:

Coaching cum Guidance

Sub Regional Employment Officer
National Career Service Centre for SC-ST
Ministry of Labour & Employment (DGE)
District Employment Exchange Building
Aizawl, Mizoram – 796001

Computer O level and Computer Hardware & Maintenance

The Director
NIELIT Aizawl Centre
Formerly DOEACC Centre
Aizawl Industrial Estate
Zuangtui, Aizawl-796017

Special Coaching Scheme

The co-ordinator
VTR Computer Centre
E-34/1, Khatla, Dawarkawn
Aizawl, Mizoram – 796001

**DIRECTORATE GENERAL OF EMPLOYMENT
MINISTRY OF LABOUR AND EMPLOYMENT
GOVERNMENT OF INDIA, SHARAM SHAKTI BHAWAN
RAFI MARG, NEW DELHI – 110 001**

Applications are Invited from eligible SC/ST jobseekers for (1)Special Coaching (2) 'O' level One year Software training (3) 'O' Level Computer Hardware maintenance training (CHM) (4) Office Automation, Accounting and Publishing Assistant (5) Computer Application and Business Accounting Associate (6) Cyber Secured Web Development Associate Programme which is likely to commence from 01.07.2023

National Career Service Centre for SC/STs offers the followings courses free of cost for SC/STs job seekers at various locations. During the course period the candidate is entitled for the stipend @ Rs. 1000 per month.

The detail of eligibility criteria for training programmes is given as under.

S.no	Name of the courses	Duration of the course	Age limit	Minimum Qualification	Family Income	Books & Stationery	Likely to be commenced
1	Special coaching Scheme	One Year	18-27 years (as on 01.07.2023)	10+2	Rs. 3.00 lakh per annum.	Free	01.07.2023
2	'O' Level one year computer training through NIELIT	One Year	18-30 years (as on 01.07.2023)	10+2	Rs. 3.00 lakh per annum	Free	01.07.2023
3	'O' Level Computer Hardware maintenance training through NIELIT	One Year	18-30 years (as on 01.07.2023)	10+2	Rs. 3.00 lakh per annum	Free	01.07.2023
4	Office Automation, Accounting and Publishing Assistant through NIELIT	Six Months	18-30 years (as on 01.07.2023)	10+2	Rs. 3.00 lakh per annum.	Free	01.07.2023
5	Computer Application and Business Accounting Associate through NIELIT	One Year	18-30 years (as on 01.07.2023)	10+2	Rs. 3.00 lakh per annum	Free	01.07.2023
6	Cyber Secured Web Development Associate through NIELIT	One Year	18-30 years (as on 01.07.2023)	10+2	Rs. 3.00 lakh per annum	Free	01.07.2023