

Date:- 09 November, 2023

## **India Skill 2023 User Manual for Skill India Digital**

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## **1. Introduction**

Skill India Digital is envisioned to provide skilling, upskilling, and multi-skilling opportunities and ensure access to lifelong learning to citizens through classroom, online and blended learning. It aims to bring together academic; industry demands and linkages; improve employment prospects and enable the start-up ecosystem. The integrates the existing government databases in education, skilling, entrepreneurship and jobs and acts as a one-stop solution for the learners pursuing education and skilling.

Skill India Digital is developed by National Skill Development Corporation (NSDC). NSDC was set up by the Ministry of Finance as a Public Private Partnership (PPP) model. The Government of India, through the Ministry of Skill Development & Entrepreneurship (MSDE), holds 49% of the share capital of NSDC, while the private sector has a balance 51% of the share capital.

NSDC aims to promote skill development by catalyzing the creation of large, quality, and for-profit vocational institutions. Further, the organization provides funding to build scalable and profitable vocational training initiatives. Its mandate is also to enable a support system which focuses on quality assurance, information systems and training the trainer academies either directly or through partnerships. NSDC acts as a catalyst in skill development by providing funding to enterprises, companies and organizations that provide skill training.

## 2. Formatting Standards

This document attempts to provide step-by-step instructions for every key action in SID. Each instruction is accompanied by a brief text write-up and a screenshot. For greater clarity, all text instructions and screenshots follow standardized formatting. These standards are briefly described in this section.

### 1. Formatting for Text Instructions

[Messages in Blue and Underlined](#): These are hyperlinks. Press the Ctrl button and click on these messages to go to the referred section of the document

### 2. Formatting for Screenshots

The page screenshots use standard visual markers to indicate actions:

3. **Arrow-** Indicates the area where the user needs to look into

4. **Square-** Indicates the area where the user needs to click

### **3. System Requirements**

You can access Skill India from various devices and platforms, on both PC and Mac desktops/laptops. Our system requirements for these follow below:

#### **i. Minimum system requirements**

- Browser: The latest Chrome, Firefox, Safari, Edge, or Opera for desktop/laptop
- A broadband/mobile internet connection with good speed

#### **ii. PC specific requirements**

- Platform: Windows 8.1 or higher with the latest updates installed
- RAM: 4GB or more
- Video: Graphics output capability
- Sound: Sound output capability

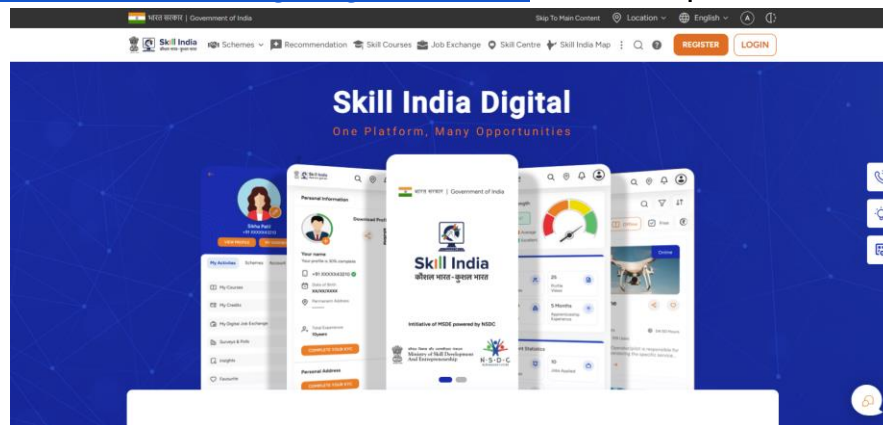
#### **iii. Mac specific requirements**

- Platform: Mac OS X 10.12 or higher with the latest updates installed
- RAM: 4GB or more
- Video: Graphics output capability
- Sound: Sound output capability

#### 4. How to visit the Skill India Digital ?

These are the steps to visit Skill India Digital:-

- a. To visit the Skill India Digital, Make sure you have a device with internet connection
- b. Open any browser in your device
- c. Enter the Skill India Digital URL in the address bar '<https://www.skillindiadigital.gov.in/home>' and then press enter or click on go

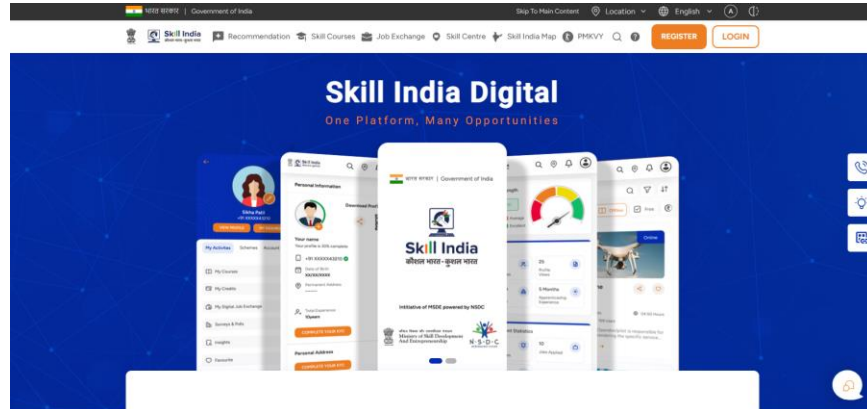


Sr. No.	Title	Steps
4	How to visit Skill India Digital?	Open browser >> Enter ' <a href="https://www.skillindiadigital.gov.in/home">https://www.skillindiadigital.gov.in/home</a> ' >> Press enter or click on go

## 5. How to create an account in Skill India Digital ?

Users can create an account with Skill India Digital. In order to do so please follow the below steps:-

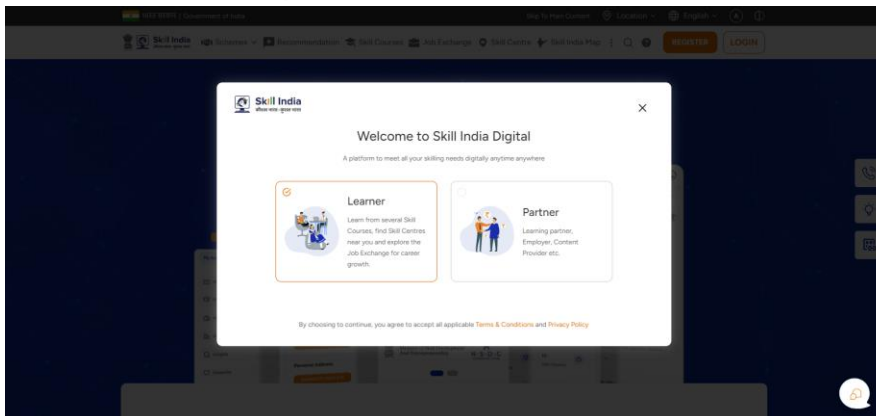
- a. Visit the Skill India Digital from your browser



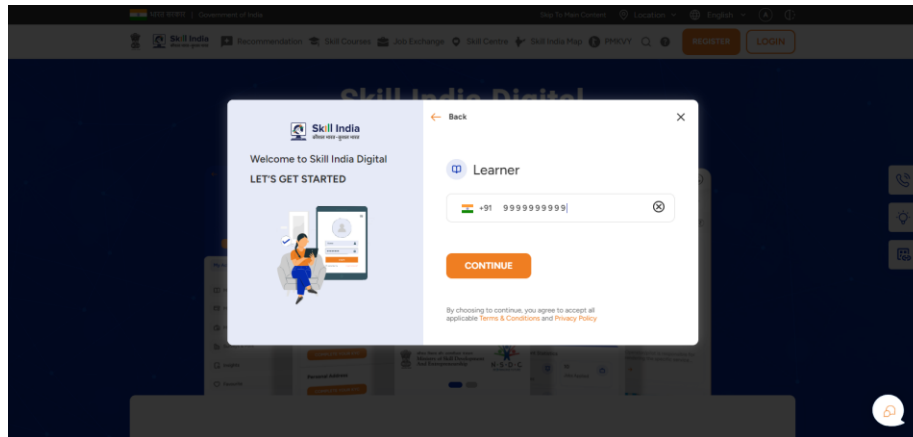
- b. Click on the Register button in the top right corner



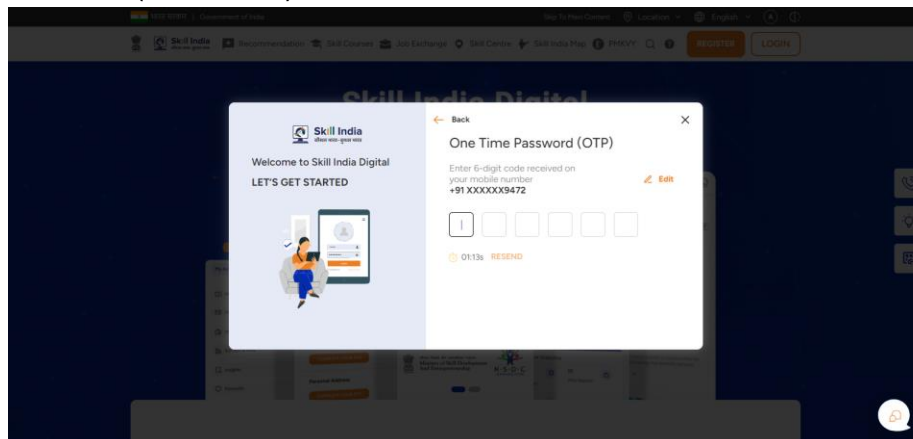
- c. Select "Learner" option



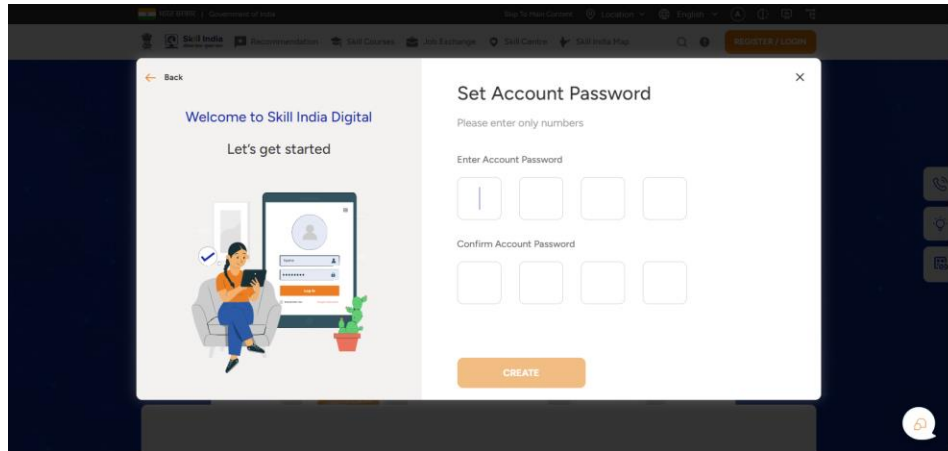
- d. Enter the Mobile Number(Numbers) from which you want to register in the Skill India Digital and click on “CONTINUE” button



- e. Enter the OTP(Numbers) in the next screen



- f. On the next screen you will be asked to Set Account Password, Enter your desired 4 Digit Password (Numbers), Confirm password and click on “CREATE” button.



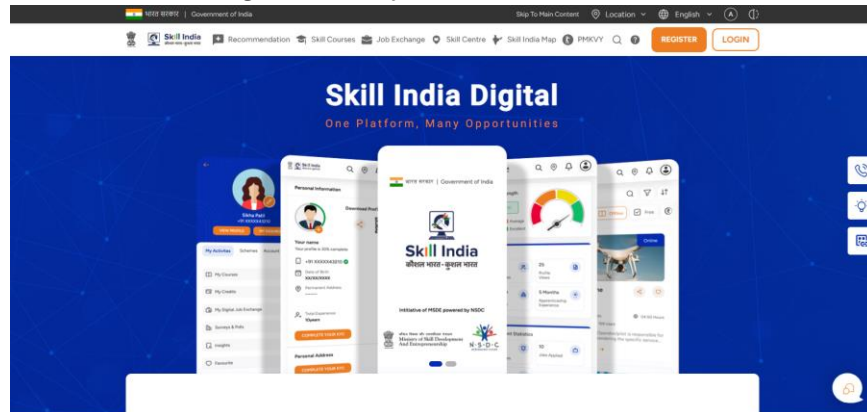
Sr. No.	Title	Steps
5	How to create an account in Skill India Digital?	Open SID website >> Click on “Register” button >> Select “Learner” option >> Enter Mobile number >> Enter OTP >> Set Account Password >> Click on “Create” button



## 6. How to login in Skill India Digital?

Users can login to his/her Skill India account by visiting the Skill India Digital. In order to do so please follow the below steps:-

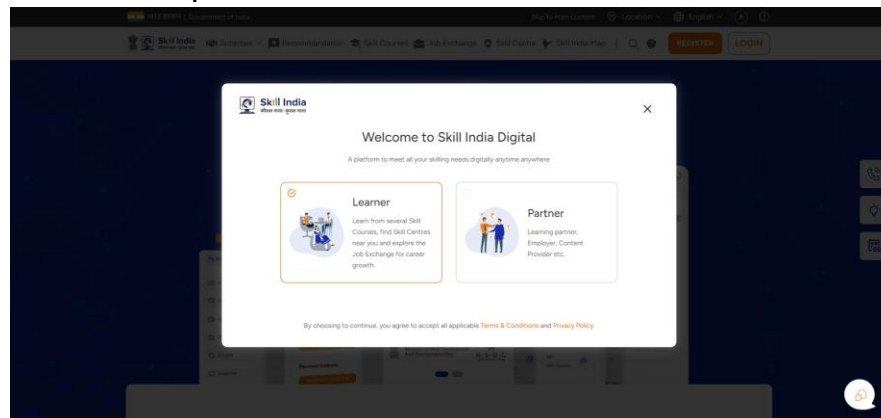
a. Visit the Skill India Digital from your browser



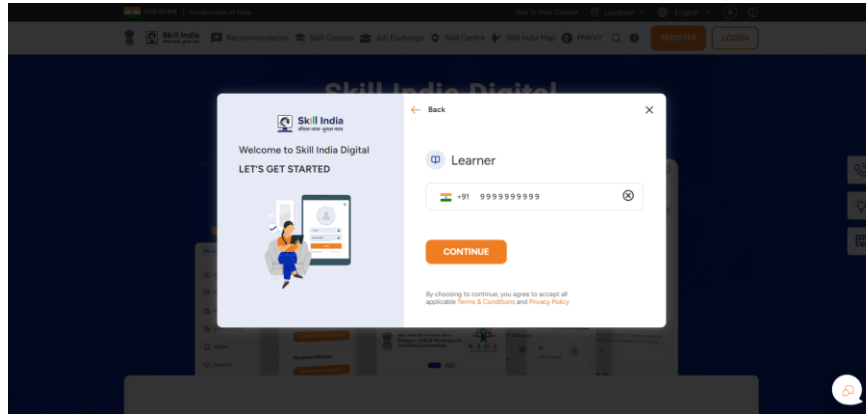
b. Click on the LOGIN button in the top right corner



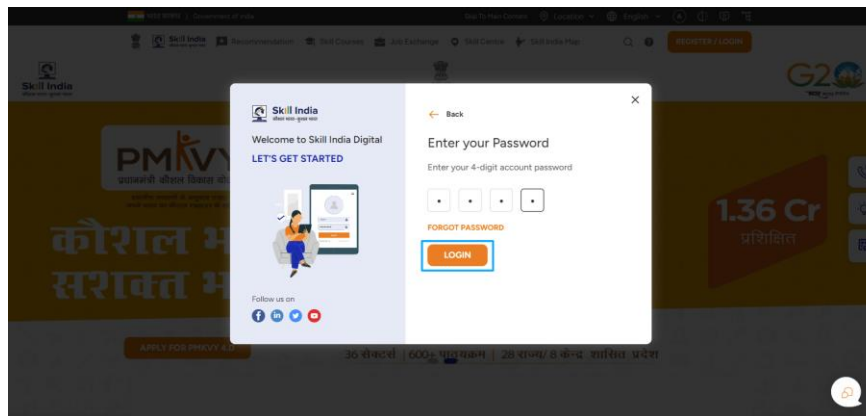
c. Select "Learner" option



d. Enter the Mobile Number(Numbers) and press CONTINUE Button.



e. Enter your four digit account password(Numbers), and then press LOGIN Button.



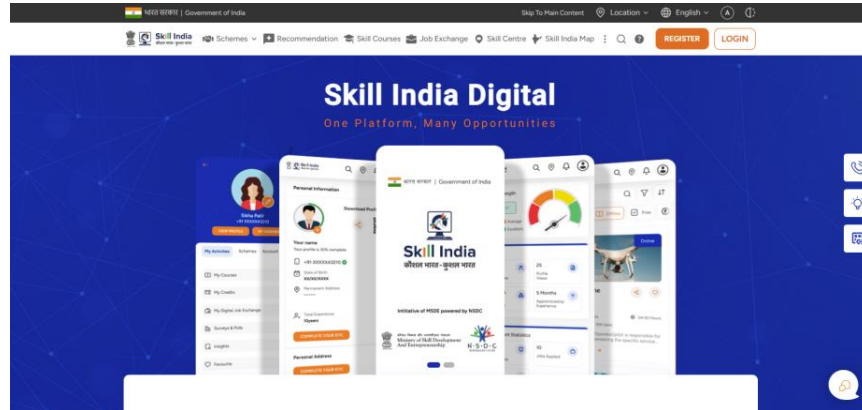
You will be successfully logged in to the Skill India Digital.

Sr. No.	Title	Steps
6	How to Login in Skill India Digital?	Open SID website >> Click on “Login” button >> Select Learner option >> Enter Mobile number >> Enter Account Password >> Click on “Login” button

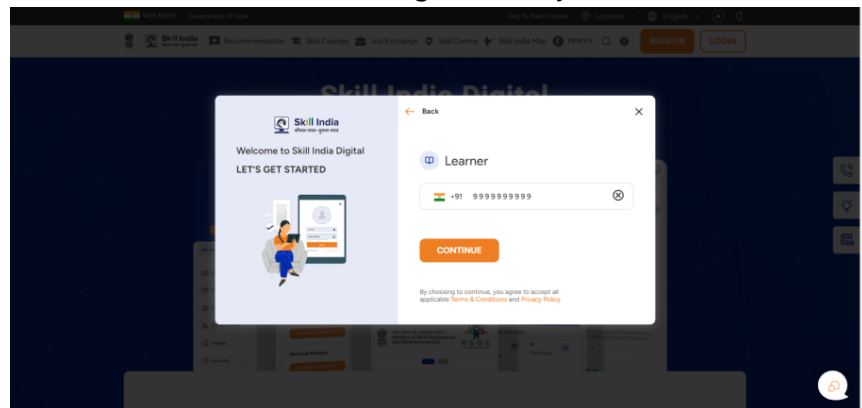
## 7. How to participate in IndiaSkills 2023 competition?

Users can participate in IndiaSkills 2023 competition using following steps:-

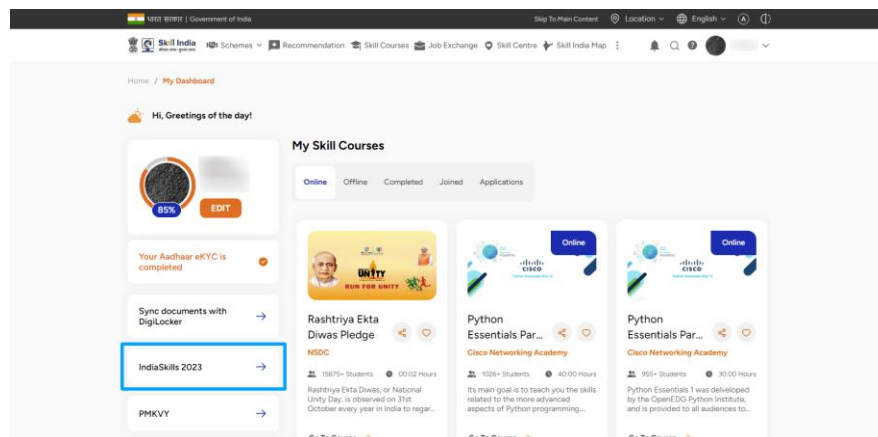
### a. Visit Skill India Digital from your browser



### b. Login as Learner in Skill India Digital with your mobile number (Numbers)



### c. Click on "IndiaSkills 2023" link in user dashboard



d. You need to fill in the “Personal Details” form and click on “NEXT” button.  
The form includes following fields:-

1. Select Your Skill
2. Select Your State/UT
3. District
4. Middle Name
5. Birth Place
6. Email

The image shows a web form titled "Personal Details". On the left, a vertical sidebar contains three steps: "Personal Details" (active), "Address Details", and "Education Qualification / Employment". The main form area contains the following fields:

- Select Your Skill:** A dropdown menu with "3d Digital Game Art" selected.
- Select Your State/UT:** A dropdown menu with "ANDHRA PRADESH" selected.
- District:** A dropdown menu with "CHITTOOR" selected.
- First Name:** A text input field with a greyed-out placeholder.
- Middle Name:** A text input field with a greyed-out placeholder.
- Last Name:** A text input field with a greyed-out placeholder.
- Gender:** A dropdown menu with "Male" selected.
- Date of Birth:** A date picker field showing "02/07/1999".
- Birth Place:** A text input field with "chittoor" entered.
- Contact No. / Mobile No.:** A text input field with a greyed-out placeholder.
- Email:** A text input field with a greyed-out placeholder.

At the bottom of the form, there is a section titled "Preference for Preliminary Round:" with a sub-point: "1. The competitor should be a domicile/ studying/ working in the State."

- e. You need to fill in the “Address Details” form and click on “NEXT” button. The form includes two sections:-
1. Current Address
    - a. Currently living in which city
    - b. Address Line 1
    - c. Address Line 2
    - d. State/UT
    - e. District
    - f. Pincode
  2. Address as per Aadhaar Card or any Govt approved ID
    - a. Address Line 1
    - b. Address Line 2
    - c. State/UT
    - d. District
    - e. Pincode

Personal Details

Address Details

Education Qualification / Employment

### Current Address

\* Currently living in which city

\* Address Line 1

\* Address Line 2

\* State/UT  
ANDAMAN AND NICOBAR ISLANDS

\* District  
NICOBARS

\* Pin Code

### Address as per Aadhaar Card or any Govt approved ID

\* Address Line 1

\* Address Line 2

\* State/UT  
ANDHRA PRADESH

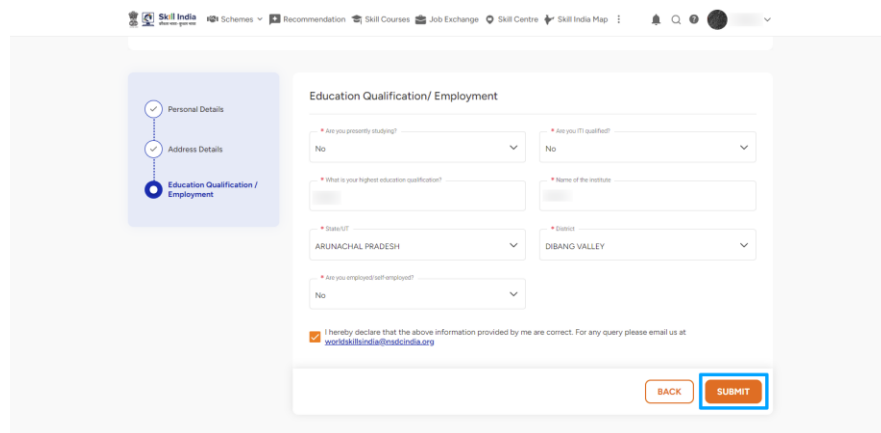
\* District  
CHITTOOR

\* Pin Code

BACK NEXT

f. You need to fill in the “Education Qualification / Employment” form and click on “SUBMIT” button. The form includes following fields:-

1. Are you presently studying
2. Are you ITI qualified
3. What is your highest education qualification
4. Name of the institute
5. State/UT
6. District
7. Are you employed / self-employed

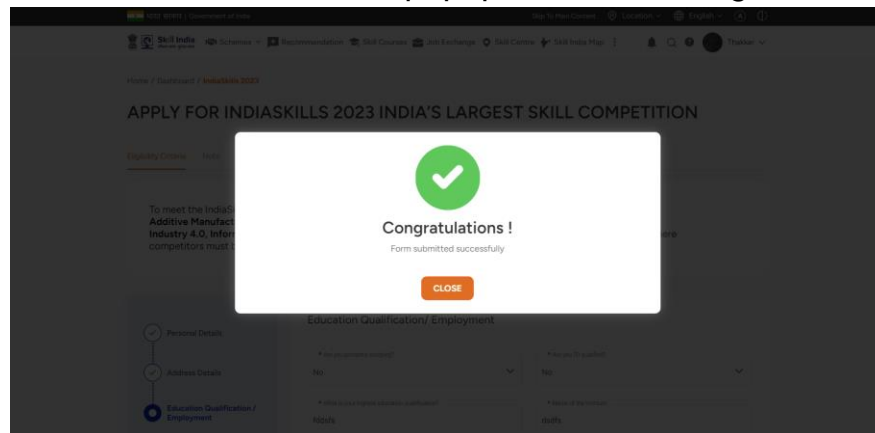


The screenshot shows a web browser window with the Skill India portal. The page title is "Education Qualification / Employment". On the left, there is a vertical navigation menu with three items: "Personal Details", "Address Details", and "Education Qualification / Employment", which is currently selected and highlighted in blue. The main content area contains a form with the following fields:

- "Are you presently studying?" (Dropdown menu, value: No)
- "Are you ITI qualified?" (Dropdown menu, value: No)
- "What is your highest education qualification?" (Text input field)
- "Name of the institute" (Text input field)
- "State/UT" (Dropdown menu, value: ARUNACHAL PRADESH)
- "District" (Dropdown menu, value: DIBANG VALLEY)
- "Are you employed/self-employed?" (Dropdown menu, value: No)

Below the form, there is a checkbox with the text: "I hereby declare that the above information provided by me are correct. For any query please email us at [wordskillindia@skillindia.org](mailto:wordskillindia@skillindia.org)". At the bottom right of the form, there are two buttons: "BACK" and "SUBMIT".

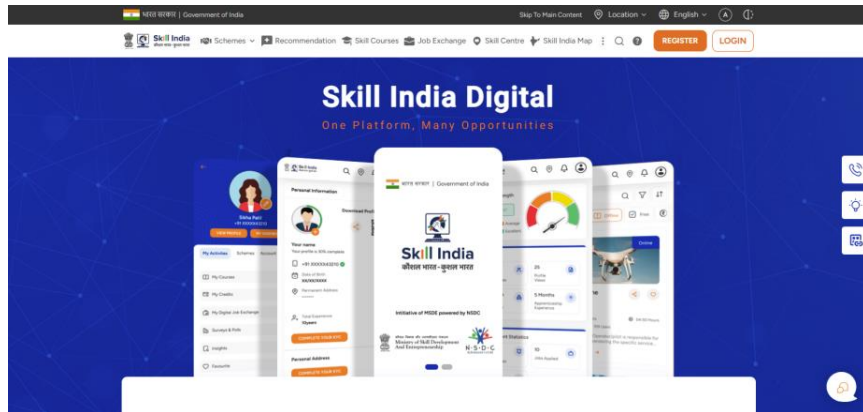
g. You will be able to see success popup after submitting form



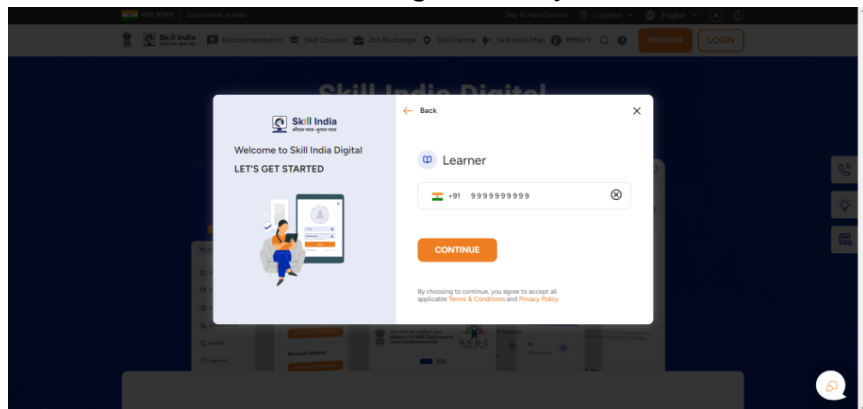
Sr. No.	Title	Steps
7	How to participate in IndiaSkills 2023 for Team Skills in IndiaSkills Competition	Open SID website >> Login to SID website >> Click on "IndiaSkills 2023" link >> Fill Personal Details form and click on NEXT button >> Fill Address Details form and click on NEXT button >> Fill Education Qualification / Employment form and click on SUBMIT button >> Form submitted successfully

## 8. How to participate in IndiaSkills Competitions 2023 in Team Skills( 2/3 Competitors form a team )

a. Visit Skill India Digital from your browser

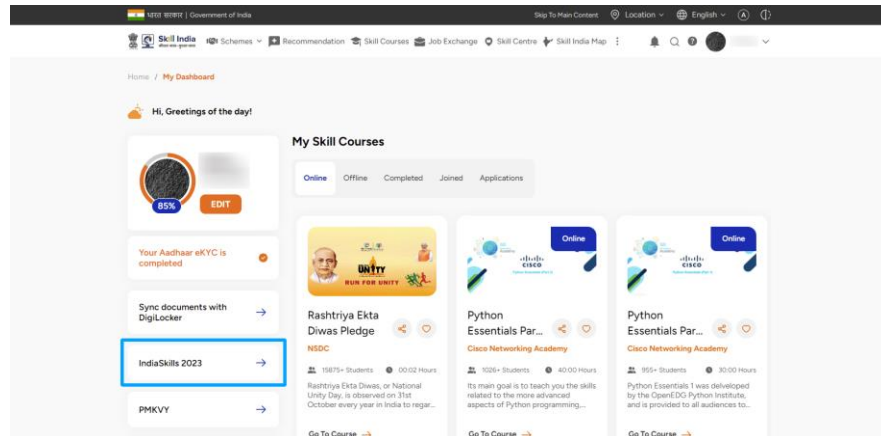


b. Login as Learner in Skill India Digital with your mobile number (Numbers)





c. Click on “IndiaSkills 2023” link in user dashboard



d. You need to fill in the “Personal Details” form and click on “NEXT” button.

The form includes following fields:-

1. Select Your Skill
2. Select Your State/UT
3. District
4. Middle Name
5. Birth Place
6. Email

- e. You need to fill in the “Address Details” form and click on “NEXT” button. The form includes two sections:-
1. Current Address
    - a. Currently living in which city
    - b. Address Line 1
    - c. Address Line 2
    - d. State/UT
    - e. District
    - f. Pincode
  2. Address as per Aadhaar Card or any Govt approved ID
    - a. Address Line 1
    - b. Address Line 2
    - c. State/UT
    - d. District
    - e. Pincode
    - f. You need to fill in the

Personal Details

Address Details

Education Qualification / Employment

### Current Address

\* Currently living in which city

\* Address Line 1

\* Address Line 2

\* State/UT  
ANDAMAN AND NICOBAR ISLANDS

\* District  
NICOBARS

\* Pin Code

### Address as per Aadhaar Card or any Govt approved ID

\* Address Line 1

\* Address Line 2

\* State/UT  
ANDHRA PRADESH

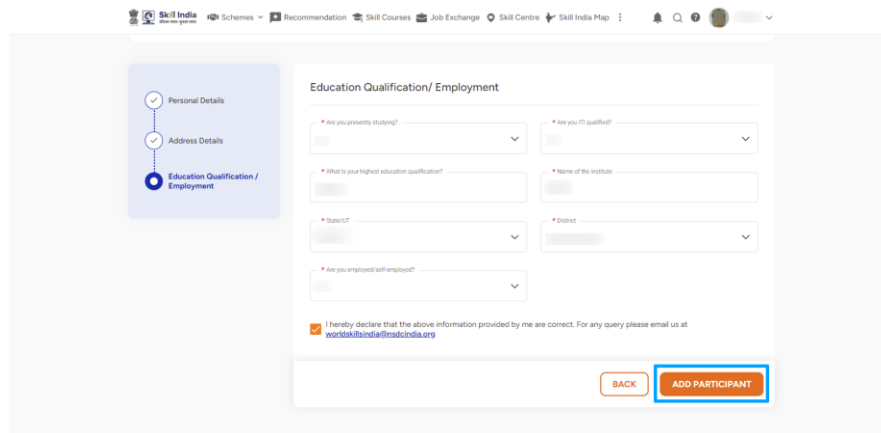
\* District  
CHITTOOR

\* Pin Code

BACK NEXT

f. “Education Qualification / Employment” form and click on “ADD PARTICIPANT” button. The form includes following fields:-

1. Are you presently studying
2. Are you ITI qualified
3. What is your highest education qualification
4. Name of the institute
5. State/UT
6. District
7. Are you employed / self-employed



The screenshot shows the 'Education Qualification / Employment' form on the Skill India portal. The form is part of a multi-step process, with 'Education Qualification / Employment' being the current step. The form includes the following fields:

- Are you presently studying? (Dropdown menu)
- Are you ITI qualified? (Dropdown menu)
- What is your highest education qualification? (Text input field)
- Name of the institute (Text input field)
- State/UT (Dropdown menu)
- District (Dropdown menu)
- Are you employed/self-employed? (Dropdown menu)

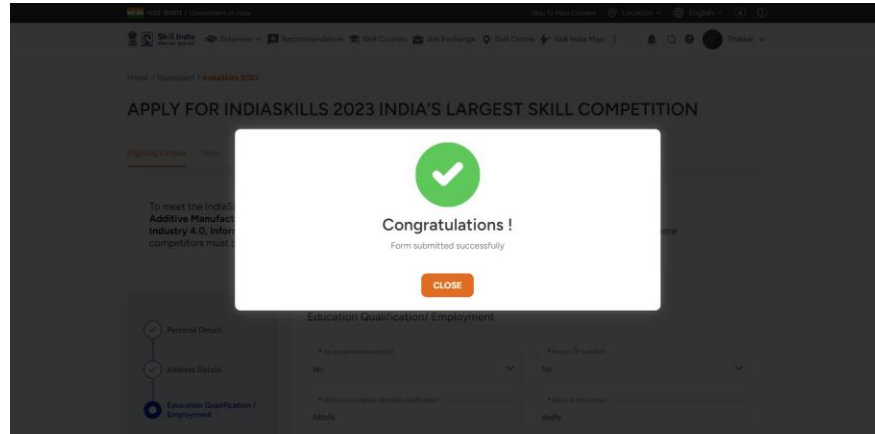
At the bottom of the form, there is a checkbox for a declaration: "I hereby declare that the above information provided by me are correct. For any query please email us at [worldsk@india@nsdcindia.org](mailto:worldsk@india@nsdcindia.org)". Below the declaration, there are two buttons: "BACK" and "ADD PARTICIPANT".

- g. Fill the Add Participant form and click on “ADD” button. The form includes following details of a participant:-
1. Participant Name
  2. Participant Mobile Number
  3. Participant Email

The screenshot shows a modal window titled "Add Participant" with a close button (X) in the top right corner. The form is divided into two sections for adding participant details. The first section, "Add 1 Participant details", contains three input fields: "Participant Name \*", "Participant Mobile Number \*", and "Participant Email \*". The second section, "Add 2 Participant details", also contains three input fields: "Participant Name \*", "Participant Mobile Number \*", and "Participant Email \*". At the bottom of the form, there are two buttons: "CANCEL" and "ADD".

Participant will receive the Notification via Email and SMS with the link to enroll them on the India Skill Competition. They can use the same link to open Skill India Digital to fill in their details. Once they complete the registration the India Skill form will be submitted successfully.

h. You will be able to see success popup after submitting form



**Note:** - Following are the list of team skills for the competition: -

- Autonomous Mobile Robotics -2 Competitors
- Cybersecurity - 2 Competitors
- Concrete Construction Work -2 Competitors
- Industry 4.0 - 2 Competitors
- Mechatronics - 2 Competitors
- Robot System Integration - 2 Competitors
- Manufacturing Team Challenge - 3 Competitors

Sr. No.	Title	Steps
8	How to participate in IndiaSkills 2023 for Team Skills in IndiaSkills Competition	Open SID website >> Login to SID website >> Click on "IndiaSkills 2023" link >> Fill Personal Details form and click on NEXT button >> Fill Address Details form and click on NEXT button >> Fill Education Qualification / Employment form and click on SUBMIT button >> Form submitted successfully