

NO.A.25020/1/2023-DTE(LESDE)
GOVERNMENT OF MIZORAM
DIRECTORATE OF LABOUR, EMPLOYMENT,
SKILL DEVELOPMENT & ENTREPRENEURSHIP
MIZORAM, AIZAWL.

Dated Aizawl, the 14th February, 2024.

OFFICE ORDER

It has been noticed that there have been several instances of absence from office for personal matters other than meetings/ duties during working hours without duly informing higher authorities and even if so, failure to return back to duty after going for short funeral service/ wedding service etc. All officers and staff are reminded to observe highest devotion to duty and are reminded that habitual absences are liable to invoke penalties.

Therefore, in pursuance to Rule 3(1) of CSS (Conduct) Rules, 1964 which stipulates Employees to maintain devotion to duty, all employees under Skill Wing shall henceforth obtain prior approval from the Joint Director before availing leave of any kind and leaving the office premises during working hours and in his absence, prior approval of Deputy Director (Skill) shall be taken.

Similarly, all employees under MBOCWVB (including Kolasib & Mamit District) shall obtain prior approval of Jt. Labour Commissioner (and in his absence, Asst. Secretary, MBOCWVB) before availing leave of any kind and leaving the office premises during working hours.

This order is to be followed with immediate effect from the date of issue.

Sd/-
(ANGELA ZOTHANPUII)
Director,
Labour, Employment,
Skill Dev. & Entrepreneurship Deptt.
Mizoram, Aizawl.

Memo No. A.25020/1/2023-DTE(LESDE) : Dated Aizawl, the 14th February, 2024

Copy to:-

1. All staff concerned.
2. Guard file.


Director,
Labour, Employment,
Skill Dev. & Entrepreneurship Deptt.
Mizoram, Aizawl.