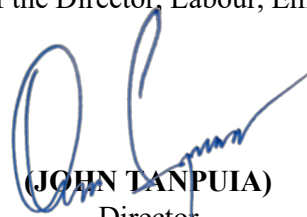


SHORT TENDER NOTICE

Dated Aizawl, the 17th April , 2025

NO. D.19011/1/2025-DTE(LESDE)/66 : Sealed quotations are invited on behalf of the Governor of Mizoram from registered firms and authorized dealers for supply of IT equipments under SANKALP Project. Specifications and other details can be seen in the office of the Directorate of Labour, Employment, Skill Development and Entrepreneurship Department, Earth Day Road, MINECO, Khatla, Aizawl, Mizoram on all working days during office hours and in the Department website at <https://lesde.mizoram.gov.in/>

The Tenders will be received by the undersigned upto **11:00 AM 7th May,2025** and will be **opened at 1:00 PM** on the same day in the Office Chamber of the Director, Labour, Employment, Skill Development and Entrepreneurship Department.



(JOHN TANPUIA)
Director
Labour, Employment, Skill Development
and Entrepreneurship Department
Mizoram, Aizawl

NO. D.19011/1/2025-DTE(LESDE)/66
GOVERNMENT OF MIZORAM
DIRECTORATE OF LABOUR, EMPLOYMENT,
SKILL DEVELOPMENT & ENTREPRENEURSHIP
MIZORAM, AIZAWL

Dated Aizawl, the 17th April, 2025

NOTICE INVITING TENDER

Sealed tenders are invited on behalf of the Governor of Mizoram from interested registered firms and authorized dealers for supply of IT Equipments under SANKALP Project as per Terms and Conditions as shown in Annexure-I, during the period from 21st April, 2025 to 7th May, 2025. The tender will be received by the Director, LESDE upto 11:00 AM of 07.05.2025 and will be opened by him on the same day at 1:00 PM.

The Tenders should be submitted in the prescribed format appended in Annexure- II. The tenders submitted by Non-Tribals shall be affixed with court fee stamp worth Rs.7.50 and General Service Tax Clearance Certificate should accompany the tender. Tenders submitted by Scheduled Tribe Tenderers residing in Mizoram should be accompanied by House Tax Payee Certificate.

Terms and Conditions and other details can be seen in the Office of the Director, Labour, Employment, Skill Development and Entrepreneurship Department, on all working days within office hours and in the Department website at <https://lesde.mizoram.gov.in/>



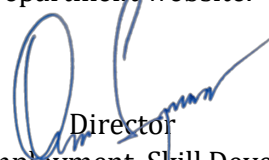
Director

Labour, Employment, Skill Development
and Entrepreneurship Department
Mizoram, Aizawl

Memo NO. D.19011/1/2025-DTE(LESDE)/66 : Dated Aizawl, the 17th April, 2025

Copy to:

1. PS to Hon'ble Minister, LESDE Department, Govt. of Mizoram for information of Minister.
2. PS to Secretary, Department of LESDE, Govt. of Mizoram for information.
3. The Director, I&PR Department, Mizoram, Aizawl for publication of the above Short Tender Notice in two local newspapers for two consecutive days.
4. Web Manager, LESDE Department for uploading on Department website.
5. Office Notice Board.



Director
Labour, Employment, Skill Development
and Entrepreneurship Department
Mizoram, Aizawl

Annexure I

TERMS AND CONDITIONS FOR SUPPLY OF IT EQUIPMENTS TO THE DEPARTMENT (NO. D.19011/1/2025-DTE(LESDE)/66 dated 17th April,2025)

1. Earnest Money at the rate of 2% of the bid amount in the form of Deposit at call Receipt/Fixed Deposit Receipt from Scheduled Banks or fresh Post Office Saving Certificate, duly pledged in the name of the Director, Labour, Employment, Skill Development and Entrepreneurship Department should be enclosed with the quotation. Earnest Money in cash will not be accepted under any circumstances. Quotations received without Earnest Money will be summarily rejected. Local Scheduled Tribe Quotationers will have to deposit 50% (fifty percent) of amount fixed as Earnest Money in the enclosed Schedule. The Quotation submitted by Non-Tribal shall be affixed with court fee stamp worth Rs. 7.50 (Rupees seven and fifty paise) only. Earnest Money will be liable to forfeiture in case the successful Quotationer(s) fail to execute an agreement within a month from the date of issue of communication regarding acceptance of his/her/their tender. Withdrawal/amendment of Quotation(s) after closing of the tender box will not be allowed and will be liable to forfeiture of Earnest Money.
2. The cover of the Quotation should be prominently superscripted as **'QUOTATION FOR SUPPLY OF IT EQUIPMENTS'** and should be addressed to the Director, Labour, Employment, Skill Development and Entrepreneurship Department, Aizawl. Tender Box marked "Tender Box for Supply of Office IT Equipments" for dropping of quotation shall be placed at the office of the Director, Labour, Employment, Skill Development and Entrepreneurship Department from the date of issue of this Quotation Notice for receiving the Quotations. The Quotations can also be submitted by courier/registered post in sealed envelopes with acknowledgement due. Late tenders will be summarily rejected. No responsibility will be taken for postal delay or non-delivery/ non-receipt of Tender documents. Quotations sent by FAX or email will not be considered. The Director, Labour, Employment, Skill Development and Entrepreneurship Department will not be responsible for loss, delay or late receipt of the quotation documents.
3. Quotations as prescribed by the Labour, Employment, Skill Development and Entrepreneurship Department herewith appended at Annexure-III, shall have to be submitted to the Director on or before 7th May, 2025 and will be opened by him on the same day at 1:00 PM. Quotationers (s) or their authorized representatives are advised to be present at the time of opening of Quotations. Form of the Tender can be had from the office of the Director, Labour, Employment, Skill Development and Entrepreneurship Department; on any working day. Quotations submitted in a form other than the form supplied by the office will not be accepted.
4. Details of equipment required will be as stated in Annexure-II. Quotationer(s) will be at liberty to quote the rates for any or all of the items mentioned therein. Rate of the items should be quoted both in figures and words. Rates for supply shall be fixed and selected separately for each item.

5. The Quotationer(s) should quote the rate of items in terms of 'Per Number' or 'Per piece' as the case may be. All corrections/alterations in the Quotation should be attested by putting full signature by the Quotationer(s). The selected Supplier(s) will bear the cost of transportation to the destination.
6. Labour, Employment, Skill Development and Entrepreneurship Department, Government of Mizoram is in no way bound to accept the lowest or any of the Quotations and reserves the right to accept or reject any of the Quotations without assigning any reason thereof.
7. Rates quoted for any of the items should be inclusive of any Central or State Government taxes payable by the Supplier and no extra charges will be paid at the time of supply. No increase in price because of any statutory increase in or fresh imposition of custom duty, excise duty, General Service Tax (GST) or any other tax or duty levied in respect of the items will be accepted after the Quotation is submitted.
8. The place of delivery of all items will be at the Office of the Director, Labour, Employment, Skill Development and Entrepreneurship Department, MINECO, Khatla, Aizawl, Mizoram, 796001.
9. The Quotationer(s) whose rates/rate is/are approved should be able to deliver the required quantities of the said item at short notice and not later than 30 days from date of issue of supply order.
10. During the period of validity of the rates and selected Supplier, it shall not be open to the Supplier to ask for higher or other rate due to increase in their procurement prices or any other unforeseen eventuality. Government may entertain such applications if made on justifiable grounds and may either accept or reject the applications as it may deem fit. If Government rejects such an application, the Supplier will be bound to supply the items at the existing approved rate during the validity period.
11. Validity of rates and suppliers shall be for a period of one year, extendable by 6 (Six) months, from the date of approval of rates and Suppliers recommended by the Departmental Purchase Advisory Board, Labour, Employment, Skill Development & Entrepreneurship Department.
12. The Quotationer(s) should produce all relevant literature – documents, brochures etc. connected to the rates of items quoted.
13. The Director Labour, Employment, Skill Development & Entrepreneurship Department, shall have the power to terminate the selection of any Supplier or Supply Order for any reasons, at any time, without specifying any reasons whatsoever.
14. Equipments having higher specifications but out of the same price shall be preferred.
15. The successful Quotationer(s) should supply the equipments conforming to the specifications quoted by him/her. Any items not conforming to the specifications or approved brand, shall have to be replaced by the Supplier at his/her own expenses.

16. The complete process of tendering, fixation of rates and procurement will be as per the Mizoram Procurement Rules 2020, as amended and from time to time, the General Financial Rules, 2017 as amended from time to time and any other relevant rules applicable in the State of Mizoram.
17. All disputes or differences arising out of or in connection with the contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the contract, which cannot be settled amicably, shall be referred to the Secretary, Labour, Employment, Skill Development & Entrepreneurship Department whose decision in the matter shall be final and binding on both the parties.
18. The bidder should have experience in supply of computer to Government (Department/Institution / PSU / Societies / Autonomous bodies) of a similar nature and size. (Copies of supply order and supporting documents should be attached).
19. Bidders should clearly indicate in their quotation specifications like the type, brand, make, model and the name of manufacturer etc., of the items quoted in the quotation.
20. The undersigned reserves the right to increase or reduce the quantity to be supplied by the supplier even during the validity of the Supply Order/ Indent according to the exact requirement of the Department.
21. Payment:
 - 20.1: Payment shall be made only after delivery and acceptance of the materials which must be countersigned by the officer in charge of the Department.
 - 20.2: No advance payment will be made in any case.
22. Inspection:
 - 21.1: The Officer in-charge or the representative of the Department shall have the right to inspect or to test the items to confirm their conformity to the ordered specifications.
 - 21.2: The supplier shall provide all reasonable facilities and assistance to the inspector at no charge to the purchaser.

ANNEXURE II
REQUIREMENT OF IT EQUIPMENTS FOR SANKALP PROJECT

Sl No.	Particulars	Qty
1.	Desktop PC	120
2.	Printer	12
3.	Projector	12
4.	UPS	120

HARDWARE SPECIFICATIONS

The technical specifications for the hardware are as follows :-

Sl No.	Particulars	Proposed Specification
A. DESKTOP PC		
1.	Processor	Intel core i3, 10 th Generation
2.	RAM	8 GB DDR 4
3.	Memory	512 GB SSD
4.	Operating system	Windows 10 Professional (64bit)
5.	Monitor/Display	22" HDMI,VGA, LCD Screen
B. PRINTER		
1.	Type	HP Laser Jet
2.	Connection	USB
4.	Printing Technology	Laser
5.	Max Input	100 Sheet
6.	Colour	Black and White
7.	Paper Size	A4,Letter and Legal

C. PROJECTOR		
1.	Dimensions	12.1 x 8.7 x 9 cm
2.	Display Type	XGA,HDMI,LCD
3.	Image Brightness	3300 Lumens in Colour Brightness & White Brightness
4.	Mounting Hardware	Power Cable : 1.8m Computer Cable (VGA Cable) : 1.8m USB Cable : 1.8m Remote Control : Yes with AAx2 Battery
5.	Screen Resolution	1024 x 768
6.	Wattage	50 Watts
D. UPS		
1.	Voltage	230 Volts
2.	Wattage	360 Watts
3.	Power Source	AC
4.	Lithium battery energy content	4 watt hours

ANNEXURE III
QUOTATION FOR SUPPLY OF IT EQUIPMENTS

Passport size
photo of
Quotationer

To,

***The Director
Labour, Employment, Skill Development and Entrepreneurship Department
Aizawl, Mizoram.***

Sir,

I/We have the honour to submit herewith Quotation for supply of IT equipment as per Quotation Notice issued under No. NO. D.19011/1/2025-DTE(LESDE)/66 Dated 17th April, 2025 by the Director, *Labour, Employment, Skill Development and Entrepreneurship Department*.

I / we hereby agree to abide by the terms and conditions of the Tender Notice and bind myself/ourselves to honour the order of the Director, Labour, Employment, Skill Development and Entrepreneurship Department Government of Mizoram Aizawl or any Officer/Officers authorized by him on that behalf, to fulfill the contractual obligations during the full period of the currency of the contract.

The Following documents are enclosed:

(A) For Scheduled Tribe Tenderers

(Photocopy will not be accepted unless duly attested by a Gazetted Officer)

- 1) House Tax Payee Certificate
- 2) General Service Tax Registration Certificate
- 3) Sealed Tribe Certificate issued by the District Magistrate or his authorized officer.

(B) For non-Scheduled tribe Tenderers

- 1) Court Fee Stamp for Rs. 7.50
- 2) Income Tax Clearance Certificate (Original or attested copy)
- 3) GST Registration Certificate

(C) Earnest Money for Rs._____ vide DCR No._____

(This should be enclosed by Scheduled Tribe and Non-scheduled Tribe Quotationer)

- 1) Name of Quotationer :
- 2) Complete Postal address :
- 3) Telephone No. :
- 4) Email id. :

(E). **Bank Details**

Name of Bank :
Name of Account Holder :
Account Number :
Name of Branch :
IFSC Code :

(D). **Quoted Rate (Signed and stamped with Seal on all pages) attached below:**

Date : _____

Place : _____

Name and Signature of Quotationer With seal

QUOTED RATES FOR SUPPLY OF IT EQUIPMENTS
(A quotationer may quote any or all items)

Name of Quotationer : _____

Sl No	Items	Name of Brand/Firm and model no.	Quoted Rate (per no./piece) In Rs. p	Remarks (If any)
1.	Desktop PC			
2.	PRINTER			
3.	PROJECTOR			
4.	UPS			

Name and Signature of Quotationer With seal